



**West Palm Beach
Community Redevelopment Agency**

PASS/FAIL AGENDA

**January 11, 2010
3:00 P.M.**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY CLERK'S OFFICE, 401 CLEMATIS STREET, WEST PALM BEACH, FLORIDA 33401, {(561) 822-1210}

**CHAIR
LOIS J. FRANKEL**

CITY COMMISSION

- COMMISSIONER MOLLY DOUGLAS, VICE CHAIR
 COMMISSIONER WILLIAM MOSS
 COMMISSIONER ISAAC ROBINSON, JR.
 COMMISSIONER KIMBERLY MITCHELL
 COMMISSIONER GERALDINE MUOIO

**CRA EXECUTIVE DIRECTOR KIM BRIESEMEISTER
TREASURER RANDY M. SHERMAN
SECRETARY BLANE KAUTHEN**

1. ROLL CALL

COMMENTS FROM THE PUBLIC FOR NON-AGENDA ITEMS:

COMMENTS FROM THE BOARD:

ADDITIONS / DELETIONS / REORGANIZATION OF AGENDA:

CONSENT CALENDAR: THE CONSENT CALENDAR ITEM PASSED.

2. **Minutes of the Regular CRA Board Meeting held December 14, 2009 Agency.**
[Agenda Cover Memorandum No.: 808](#)

Staff Recommended Motion:

Approve the Minutes of the Regular CRA Board Meeting held December 14, 2009.

RESOLUTIONS (3 – 5):

3. **Resolution No. 10-03 **ADOPTED** approving a grant and authorizing the Chair to execute a grant agreement between the West Palm Beach Community Redevelopment Agency and GMT Realty, pursuant to the Northwood Village Parking Lot Beautification Program for a grant in a not-to-exceed amount of \$20,000 for improvements to the property located at 538 24th Street.**

A RESOLUTION OF THE WEST PALM BEACH COMMUNITY REDEVELOPMENT AGENCY (“AGENCY”) APPROVING AND AUTHORIZING A GRANT UNDER THE NORTHWOOD VILLAGE PARKING LOT BEAUTIFICATION PROGRAM TO GMT REALTY, LLC FOR RENOVATIONS AND IMPROVEMENTS TO THE PROPERTY LOCATED AT 538 24TH STREET; APPROVING AND AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

[Agenda Cover Memorandum No.: 813](#)

Staff Recommended Motion:

Approve Resolution No. 10-03.

Background:

The CRA Northwood Village Parking Lot Beautification Program is a short term incentive created to alleviate the loss of on-street public parking during the roadway construction of 24th and 25th Streets. The goal of the program is to work with private property owners that currently have surface parking lots, and to improve those lots in exchange for permission to allow public parking during and after the roadway improvements.

The incentive is available to properties located on 24th and 25th Streets which meet the following criteria:

- The property must be located within the construction zone area and located adjacent to 24th or 25th Street.
- Access to the parking lot must be from the adjacent alley-way.
- A curb cut is not allowed from adjacent FDOT right-of-way; if one exists, the property owner must give permission to have it removed.
- The parking lot shall not have a perimeter fence.
- Parking will be made available to the public, with no hours of restrictions.

Improvements may include landscaping, irrigation, lighting, paving, and striping as required by the City of West Palm Beach Land Development Regulations. In addition, the parking lot must remain available for public parking for one (1) year after the construction of the roadway is complete.

The application submitted is for improvements to the parking lot area located at 538 24th Street which has fourteen (14) parking spaces. The request under this application is for improvements that include saw cutting and removing asphalt to create a landscape buffer, installation of a water meter and backflow, irrigation, landscaping, asphalt and striping.

The estimated cost of the improvements is \$25,311. The application request is viable and meets the criteria set forth in the Program therefore staff recommends the maximum amount allowed, not to exceed \$20,000 for this project.

4. Resolution No. 10-4 ADOPTED adopting the Northwood Village Blade Sign Program.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE WEST PALM BEACH COMMUNITY REDEVELOPMENT AGENCY (“CRA”) ADOPTING THE NORTHWOOD VILLAGE BLADE SIGN PROGRAM FOR THE NORTHWOOD/PLEASANT CITY COMMUNITY REDEVELOPMENT AGENCY AREA; AUTHORIZING THE CHAIR TO EXECUTE INSTALLATION AND MAINTENANCE AGREEMENTS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

[Agenda Cover Memorandum No.: 812](#)

Staff Recommended Motion:

Approve Resolution No. 10-4.

Background:

In October 2009, the CRA Board adopted the FY 09/10 Northwood Village Marketing Plan. The Plan includes renderings for a family of Northwood Village wayfinding signs which includes branded blade brackets for retail business signage. The CRA's Northwood Village Blade Sign Program will offer a branded blade bracket and the installation of the bracket to businesses located in the Northwood Village target area. Applicants will provide and install the sign for the bracket.

The parameters of the program include the following:

- * The first application submission deadline will be February 12, 2010. Staff requests the authority to extend the deadline and/or add additional deadlines to place future group orders.
- * The first order for the custom brackets and installation of the brackets will be coordinated by CRA staff when a minimum of 20 applications have been processed.
- * The CRA will provide the branded blade bracket and the installation of the bracket.
- * The applicant will provide the retail sign and the installation of the sign; and agree to maintain the sign and the bracket.
- * The program is currently funded in the FY 2009/2010 Budget under Northwood Business District Signage. No additional funding is required.

To expedite the process for this program it is recommended that applications be approved at the staff level. Approval of Resolution No. 10-4 will approve the program and authorize the Chair to execute installation and maintenance agreements.

Fiscal Note:

FY2009/2010 budget allocates \$200,000 for Northwood Village sign package. Staff anticipates approximately \$25,000 to be allocated for this program from the sign package line item.

5. **Resolution No. 10-1(F) ADOPTED providing appropriations for previously approved projects within the City Center Community Redevelopment Area (CCCRA) and the Northwood/Pleasant City Community Redevelopment Area (NPCCRA).**

A RESOLUTION OF THE WEST PALM BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA), AUTHORIZING THE APPROPRIATION OR TRANSFER OF CRA FUNDS IN FISCAL YEAR 2009/2010 FOR THE PURPOSE OF AMENDING THE CITY CENTER COMMUNITY REDEVELOPMENT AREA (“CCCRA”) AND NORTHWOOD/PLEASANT CITY COMMUNITY REDEVELOPMENT AREA (“NPCCRA”) OPERATING FUND BUDGETS TO PROVIDE FUNDING FROM CARRYFORWARD FUND BALANCE FOR PREVIOUSLY APPROVED PROJECTS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

[Agenda Cover Memorandum No.: 811](#)

Staff Recommended Motion:

Approve Resolution No. 10-1(F).

Background:

Annually, the West Palm Beach CRA Treasurer brings before the CRA Board certain budget amendments for projects that were approved in the previous fiscal year but were not fully expended or encumbered.

CCCRA - Professional Services for Clematis Streetscape funded by the Downtown Development Authority (DDA) - \$52,500; and land purchase funded by an advance from the City's General Fund - \$5,900,000.

NPCCRA - Pleasant City Community Garden as funded by a Quantum Foundation Grant - \$20,910.

Fiscal Note:

Resolution No. 10-1(F) amends the CCCRA operating budget for \$5,952,500 and the NPCCRA operation budget for \$20,910 for the above described projects.

ADJOURNMENT:

NOTICE: IF ANY PERSON DECIDES TO APPEAL ANY DECISION OF THE CITY COMMISSION AT THIS MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THAT PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY OF WEST PALM BEACH DOES NOT PREPARE OR PROVIDE SUCH A RECORD.