

MAYOR/COMMISSION WORK SESSION

July 23, 2007

Room 519 – 10:02 a.m.

Present: Mayor Frankel, Commissioners Douglas, Mitchell, Moss, Muoio and Robinson Jr., Deputy City Administrator Miller, City Attorney McKenna and City Clerk Kauthen.

17.	<p><u>Other</u> – Deputy City Administrator Miller introduced Randy Sherman the New Finance Director.</p> <p>Commissioner Moss stated that items that are longer than fifteen to twenty minutes should be discussed at a workshop meeting. The Mayor suggested each item should be limited to five minutes and if at the end of that time there is more discussion then the Commissioners should make a decision as to weather to hold a workshop. Commissioner Muoio suggested that items that can be resolved by telephone or email should not be placed on the agenda.</p>
1.	<p><u>CRA Budget Presentation</u> – Management Analyst Mitchell [a] gave a slide show presentation for the CRA 2008 budget, specifically looking at operating revenues and expenses, and debt services; [b] stated that there is a budget workshop with the CRAAB on August 3rd 2007; [c] stated that on August 20th 2007 there will be a budget workshop with the CRA Board; and [d] responded to Commission questions. Commissioner Mitchell asked [a] that a copy of Moody's Investors Service's recent article explaining the CRA's use TIFF to be distributed to the Commissioners; and [b] for a breakdown of the projected money coming to the CRA for 2008.</p>
17.	<p><u>Other – Continued</u> – Commissioner Mitchell introduced her assistant for the day Harley Jacobson.</p>
2.	<p><u>Dramaworks</u> - Deputy Redevelopment Manager Kelley stated that The Palm Beach Dramaworks [a] are looking at relocating; [b] have approached the CRA and asked for a two</p>

	<p>million Dollar no interest short term loan; and [c] feel that commitment from the City will help in their capital campaign. Managing Director Sue Ellen Beryl from The Palm Beach Dramaworks spoke briefly of the impact on the businesses downtown and the willingness to pay back any money borrowed as quickly as possible. Commissioners Mitchell and Robinson requested a list of all projects slated in the five year plan. Commissioners Moss and Mitchell asked staff to explore the idea of the City borrowing from the Sunshine State Loan for The Palm Beach Dramaworks. It was the consensus of the Commissioners that The Palm Beach Dramaworks should work with the CRA and the CRA will come back with alternatives.</p>
3.	<p><u>Traffic Calming Islands on Lake Avenue, Grandview Heights</u> – Traffic Engineer Collins stated that Lake Avenue is under reconstruction and Grandview Heights Neighborhood Association has requested adding five islands to the plan. Rick Rose from Grandview Heights Neighborhood Association gave a brief history of Lake Avenue. Commissioner Mitchell [a] stated that she felt five islands was excessive; and [b] suggested looking into other less expensive methods of narrowing the lanes. The Mayor requested to see all projects on the waiting list. Commissioner Moss asked that the matter be referred to the Traffic Calming Committee for recommendations.</p>
4.	<p><u>Proposed Code Changes for Churches in the Historic Northwest Neighborhood</u> – Commissioner Mitchell [a] stated that New Bethel Missionary Baptist Church is looking at repaving and landscaping their parking lot, however due to its current zoning are unable to do so; and [b] asked that the Planning and Zoning Department look into ways of solving the problem. Planner Stelly [a] spoke of the current codes affecting the church; and [b] presented two options that the church could look into. Deputy Redevelopment Manager Kelley reminded the Commissioners of the Stull and Lee report that recommends churches get together and make a parking</p>

	<p>structure and provide a shuttle service. Commissioner Moss requested a timeframe for the competition of the Downtown Master Plan from the Planning and Zoning Department.</p>
5.	<p><u>Sister City Meetings with Riviera Beach, Lake Worth, Town of Mangonia Park (City-wide Curfews)</u> – Commissioner Robinson proposed to set a date for a meeting with the City’s sister cities. The Mayor directed staff to set a date for the meeting.</p>
17.	<p><u>Other - Continued</u> – Commissioner Robinson inquired about the training requirements for FEMA funding. Deputy City Administrator Miller responded that the dates have been scheduled for the training to commence.</p>
9.	<p><u>Increased Fines for Illegal Dumping</u> – Commissioner Robinson asked that staff revisit the option of increasing the fines for illegal dumping. Commissioner Mitchell spoke of the need for caution due to the State not allowing arbitrary fines. It was the consensus of the Commission to have staff review the current policy.</p>
6.	<p><u>Smoke Free City Ordinance</u> – Commissioner Douglas proposed an ordinance that designates public places in the City to be smoke free. Commissioner Mitchell raised concerns as to who would enforce the ordinance. Commissioners Moss and Muoio requested that staff look into it. The Mayor asked when staff would be able to address the issue; City Attorney McKenna responded tentatively, by the end of the year.</p>
7.	<p><u>City Commission Meeting Time</u> – The Mayor inquired if the Commissioners would be interested in changing the City Commission meeting time. Commissioner Mitchell stated her preference would be to start them in the morning as opposed to in the afternoon. Commissioner Moss [a] suggested looking into the County’s meeting times; and [b] would like to see if the meeting could be split up. Commissioner Douglas raised</p>

	<p>her concerns over [a] the lack of breaks at the meetings; and [b] the idea of limiting public comment to those people who are available during the day. It was the consensus of the Commission to discuss it further at a later date.</p>
8.	<p><u>Discussion of Kronos Time Management/Overtime Management</u> – Commissioner Moss stated that due to the procurement code vendors are not allowed to present their services/products at Mayor/Commission Work Sessions. Commissioner Mitchell iterated the importance of the City to have a time and overtime management system. Commissioner Robinson [a] spoke of chairing the Audit Committee when this issue was discussed; and [b] explained why the City is not currently looking into a time management system.</p>
10.	<p><u>Review of Business Licenses</u> – Commissioner Douglas asked that staff look into re-implementing checkups on businesses to ensure they have a current license. Deputy City Administrator Miller stated that to implement it the City would have to hire more people.</p>
11.	<p><u>One City Plaza</u> – Traffic Engineer Collins [a] gave background on One City Plaza; [b] stated the Department of Transportation is requiring a complete traffic analysis before they can make any recommendations; and [c] stated that he is going to talk to the building officials this week to try and find a solution. Commissioner Mitchell asked that staff come back with a better solution.</p>
12.	<p><u>Fire Station 7 – Service Response Area</u> – Commissioner Muoio brought up Commissioner Moss’s concerns about [a] response times; [b] if Fire Station 7 will be responding to addition areas; and [c] what the service area will be. Assistant Fire Chief Jones presented to the Commissioners fire station 7’s response area.</p>

13.	<u>King Estate Property (9th and Tamarind)</u> – Commissioner Mitchell [a] spoke of the owner’s desire to make improvements to the existing property; and [b] asked staff what needed to be done to resolve the issue. The Planning and Zoning Department stated [a] that they have contacted the owner; and [b] that the owner needs to apply for a revocable permit.
14.	<u>Programming at the Northwest Salvation Army Facility</u> – Commissioner Mitchell [a] stated she is putting together a committee; and [b] would like a response from staff with regards to the memo she sent. The Mayor suggested Commissioner Mitchell speak with Director of Parks and Recreation Thrower.
17.	<u>Other - Continued</u> – Commissioner Mitchell [a] asked that the library hours be revisited; and [b] stated that it would be a good idea to look into how the City is going to fund the new library. The Mayor stated that the hours should be evaluated and possibly changed after the summer holidays. Commissioner Muoio iterated the importance at looking for outside funding.
15.	<u>Ardmore/Stub Canal Projects</u> – Commissioner Mitchell [a] stated that Pineapple Park has a \$90,000 fund for improvements and would be willing to spend any amount of that money to close the road. Traffic Engineer Collins [a] stated that the Public Works Department is getting a consultant to look at the issue; [b] stated that the Public Works Department are doing a classification count this week to know the quantity and type of vehicles using the road; and [c] raised the concerns the Fire Department has about closing the road. The Mayor directed Traffic Engineer Collins to present his findings to the Traffic Calming Committee once the data has been collected.
16.	<u>Mayor’s Matters</u> – City Attorney McKenna followed up with the Commissioners on the Separated Agreement between the

	City and the Trustee's with regards to the uplands in Palm Harbor Marina and the area where the docks are located.
17.	<u>Other – Continued</u> – Commissioner Muoio asked that staff look into making the businesses on Clematis Street recycle. Assistant City Administrator Rearden stated that due to alleys ways, there have been problems with finding spots for the containers. It was the consensus of the Commission to look further into the matter.
18.	<u>Adjournment</u> – 12:36 p.m.