

**MAYOR/COMMISSION WORK SESSION**

**September 17, 2007**

**Room 519 – 10:04 a.m.**

**Present:** Mayor Frankel, Commissioners Douglas, Moss [left at 11:29 a.m.], Muoio [left at 11:29 a.m.] and Robinson Jr., City Administrator Mitchell, City Attorney McKenna and City Clerk Kauthen; **Absent:** Commissioner Mitchell.

<b>13.</b>	<b><u>Other</u></b> – City Administrator Mitchell introduced the new Director of Housing and Community Development Johnson.
<b>1.</b>	<b><u>Presentation: Economic Development – Plans, Programs and Funding Sources</u></b> – This item was not discussed.
<b>2.</b>	<b><u>South Dixie Highway Zoning Between Okeechobee and Southern Boulevard</u></b> – Principle Planner Schneider gave a presentation on the zoning allocation on Dixie Highway and answered Commissioners questions. President of El Cid Neighborhood Association Nancy Pullum [a] spoke of the neighborhood’s concerns over commercial use buildings encroaching on historic neighborhoods; and [b] inquired as to whether the neighborhood associations could contribute financially so as to speed up the planning process. Planning Director Wu stated that planning the area would not be completed until the end of 2008. The Mayor spoke of the importance of not detracting businesses from the area. Commissioner Moss inquired about placing a Zoning In Process (ZIP) on the area. City Attorney McKenna explained the implications of declaring the area a ZIP zone. It was the consensus of the Commission to have the Planning and Zoning Department create a plan within one year.
<b>3.</b>	<b><u>American Cancer Society Relay for Life Event of May 17, 2008</u></b> – Marketing and Community Events Manager Pinak asked for direction on the draft policy she presented to the Commission with regards to twenty-four hour events at the Meyer Amphitheater. Michelle Rodriguez and Teneka Phillips from

	<p>the American Cancer Society gave a presentation on the Relay for Life event. It was the consensus of the Commission to [a] remove the venue criteria from the draft policy; and [b] allow Marketing and Community Events Manager Pinak to use her discretion on venues for future twenty-four hour events.</p>
4.	<p><b><u>Reinstatement of the Billboard Relocation Program</u></b> – Planning Director Wu [a] stated that the program is eighty percent completed; [b] stated that the Planning and Zoning Department will need to negotiate with Clear Channel Outdoor in order to complete the program; and [c] asked if the Commission would like him to proceed. The Mayor asked [a] which projects would be neglected if the planning of the program is to move forward; and [b] that the Planning and Zoning Department provide the Commissioners with a list of priority projects. Commissioner Moss stated that Planning Director Wu should schedule the project as he deems appropriate.</p>
5.	<p><b><u>Zoning in Progress (“ZIP”) for Flagler Lots</u></b> – Planning Director Wu read into the record a memo giving the Commissioners two options to consider regarding the Zoning In Progress for Flagler Lots. It was the consensus of the Commission to go with staffs recommendation of option one which states; that staff will proceed with the zoning criteria for lots along Flagler Drive, which is expected to be presented to the City Commission in December 2007 and the zoning criteria will apply to the portion of El Cid until the City Commission adopts the design criteria by Winter applicable to the Historic Districts.</p>
6.	<p><b><u>New Format for the City Commission Agenda</u></b> – City Attorney McKenna [a] recommended that the CRA meetings be moved to 10 a.m.; [b] recommended having the City Commission Meetings start at 2 p.m.; [c] recommended having public comments commence immediately after the business section or after 5 p.m.; and [d] stated that with regards to the Planning</p>

	<p>and Zonings thirty day notices, the mailer should read 3 p.m. or soon there after. The Mayor [a] spoke of the results of the survey conducted with other municipalities with regards to meeting times; and [b] stated that if there is an item that generates a lot of public interest, the decision could be made at the agenda review to move the item to be discusses at 5 p.m. Commissioner Muoio and Robinson expressed their opinion that [a] the meeting should start at 3 p.m.; and [b] public comment should be after 5 p.m. Planning Director Wu raised his concern over issuing thirty day notices which are sent before agenda review. It was the consensus of the Commission for the City Commission Meetings to start at 3 p.m.; the CRA Meetings to start at 1:30 p.m.; and have public comment after 5 p.m. The first meeting to start at the new time will be October 22, 2007.</p>
7.	<p><u>Allowance of Professional Lawn Services to Place Lawn Clippings Out for The City to Pick Up</u> – Commissioner Moss [a] explained the City’s current policy of fining people whos lawn service empties their clippings on the side of the road; and [b] expressed his opinion that the property owners should not be fined if the lawn service empties the clippings on the side of the road. Maintenance Supervisor Johnson stated [a] the implications of allowing lawn services to leave their clippings; [b] that fifteen years ago the City tried a system that allowed lawn services to leave clippings and it was not successful; and [c] that there are two months out of a year when the City allows residents leave clippings on their yard. Resident Susan Kilpatrick [a] questioned how the City would know who put out the clippings; and [b] stated that the City should either enforce the policy or eliminate it. City Administrator Mitchell stated that an increase in clippings would result in the need for the City to acquire more trucks. The Mayor [a] stated that the City needs to inform the public better about the amnesty period; and [b] directed the Code Enforcement staff to focus on the quantity issue and provide a list on the fines being issued.</p>

8.	<b><u>Saratoga Dog Park</u></b> – Commissioner Muoio [a] spoke of the problem of the lack of parking spaces available for those wishing to drive to the park; [b] suggested a compromise which would allow people to park in the swale between the hours of five and eight p.m. City Attorney McKenna explained the current ordinance relating to swales. The Mayor and Commissioner Muoio both agreed that the ordinance should not be changed to accommodate parking for the dog park.
9.	<b><u>Widening of Australian Avenue to Six Lanes from Palm Beach Lakes to 45<sup>th</sup> Street</u></b> – Commissioner Robinson [a] spoke of his meeting with the neighborhoods affected by the widening of the road; and [b] recommended that the Mayor meet with the affected neighborhoods. Senior Planner Hansen stated that the County does not currently have the funds for the expansion.
10.	<b><u>Smoke Free City Ordinance</u></b> – Commissioner Douglas asked that the Law Department revisit this issue due to the City of Delray Beach implementing a similar ordinance.
11.	<b><u>Valet Parking at Esplanade Grande</u></b> – This item was not discussed.
12.	<b><u>Mayor's Matters</u></b> – The Mayor [a] addressed the issue of the City paying for the Mayor's attorney fees; [b] stated that there have been no attorney fees paid so far; and [c] stated that before any fees would be paid a ruling would have to be made by either an Ethics Committee or the City Commission.
	<b><u>Adjournment</u></b> – 11:39 a.m.